

Form - G
The Kerala State Civil Supplies Corporation Limited
Stock Reconciliation, Declaration and Verification of Petroleum Products as on 31.03.2018

Name of the Outlet:.....

Quantity in Ltrs.

Outlet Code:.....

Depot:.....

Region:.....

Sl. No	Name of Commodity	Opening Balance as on 01.04.2017	Receipts During the year	Total (OB+Receipts)	Sales Durnig the year	Sales Value	Book Stock as on 31.03.2018	Admissible Shortage	Book Stock after admissble shortage	Physical Stock as on 31.03.2018			Shortage (7-8)		
										Qty	P.Rate	Value	Qty	Rate	Value
		1	2	(1+2) 3	4		(3-4) 5	6	(5-6) 7	8			9		
1	PETROL LTRS														
2	XTRA PREMIUM PETROL														
3	DIESEL LTRS														
4	SUPER DIESEL LTRS														
5	2T LOOSE OIL LTRS														
6	2T SUPREME 1/2 LTR														
7	2T SUPREME 1 LTR														
8	2T KH 1/2 LTR														
9	4T OIL LTRS														
10	PRIDE 40 1 LTR														
11	PRIDE 40 5 LTR														
12	MG 20W40 1/2 LTR														
13	MG 20W40 1 LTR														
14	MG 20W40 5 LTR														
15	MG 20W40 20 LTR														
16	GEAR OIL 90/140 1/2 LTR														
17	GEAR OIL 90/140 1 LTR														
18	GEAR OIL 90/140 5 LTR														
19	BRAKE FLUID 1/4 LTR														
20	BRAKE FLUID 1/2 LTR														
21	SERVO KOOL 1/2 LTR														
22	SERVO KOOL 1 LTR														
23	PREMIUM 15W40 1 LTR														
24	PREMIUM 15W40 5 LTR														
25	TRANS FLUID 1 LTR														
26	GREASE MP 1/2 KG														
27	DISTILLED WATER 1 LTR														
28	DISTILLED WATER 5 LTR														
29	CAR SHAMPOO 1/2 LTR														
30	POLISH CLOTH														
31	PASS BOOK (NOS)														
32	EMPTY BARRELS (NOS)														
	TOTAL														

I/We hereby certify that the above stock is physically verified and found correct. I/We have also verified the stock declared by the AM/OIC with the Stock Register/Computer and found correct.

Unit Manager and Other Staff

	<i>Name</i>	<i>Designation Signature</i>
1	_____	_____
2	_____	_____
3	_____	_____

Stock Verification Officers

	<i>Name</i>	<i>Designation</i>	<i>Signature</i>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

Form - I

The Kerala State Civil Supplies Corporation Limited

Stock Reconciliation, Declaration and Verification of LPG Outlets/Kerosene Depot as on 31.03.2018

Name of the Outlet:.....

Outlet Code:.....

Depot:.....Region:.....

Quantity in Numbers

Sl.No	Name of Commodity	Opening Balance as on 01.04.2017	Receipts During the year	Total (OB+Recei pts)	Issue Durnig the year (Sales)	Sales Value	Book Stock as on 31.03.2018	Physical Stock as on 31.03.2018			Shortage		
		No.	No.	(1+2)	No.	(.)	(3-4)	Qty	P.Rate	Value	Qty	S.Rate	Value
		1	2	3	4		5						
1	LPG DOMESTIC CYLINDER (FULL)												
2	LPG DOMESTIC CYLINDER (EMPTY)												
3	LPG NON DOMESTIC CYLINDER (FULL)												
4	LPG NON DOMESTIC CYLINDER (EMPTY)												
5	GAS STOVE												
6	PRESSURE REGULATOR												
7	RUBBER TUBE												
8	GAS LIGHTER												
9	KEROSENE												
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
TOTAL													

Unit Manager and Other Staff

Name Designation Signature

1 _____
 2 _____
 3 _____

I/We hereby certify that the above stock is physically verified and found correct.

I/We have also verified the stock declared by AM/OIC with the Stock register/Computer and found correct.

Stock Verification Officers

Name Designation Signature

1 _____
 2 _____
 3 _____

Form - J

The Kerala State Civil Supplies Corporation Limited

Stock Reconciliation, Declaration and Verification of Wheat/Rice Mills as on 31.03.2018

Name of the Mill:.....

Location of the Mill:.....

Depot:.....

Region:.....

Sl.No	Commodity	Unit	O B as on 01.04.2017	Receipts During the year			Issue Durnig the year	Book Stock as on 31.03.2018		Physical Stock as on 31.03.2018		Shortage		
				From Farmers/FCI	Transfer	Total	Production	No.of Bags	Quantity	No.of Bags	Quantity	Qty	Rate	Value
	PADDY / WHEAT		1	2	3	4 = 2 + 3	5		6 = 1+4-5					
1	PADDY													
2	WHEAT													
3														
	TOTAL													

Sl.No	Commodity	Unit	O B as on 01.04.2017	Receipts During the year			Issue Durnig the year	Book Stock as on 31.03.2018		Physical Stock as on 31.03.2018		Shortage		
				Production	Transfer	Total	AWDs/Depots	No.of Bags	Quantity	No.of Bags	Quantity	Qty	Rate	Value
	RICE/ATTA		1	2	3	4 = 2 + 3	5		6 = 1+4-5					
1	RICE													
2	FORTIFIED ATTA													
3														
	TOTAL													

I/We hereby certify that the above stock is physically verified and found correct. I/We have also verified the stock declared by the AM/OIC with the Sock register/Computer and found correct.

Unit Manager and Other Staff

	<i>Name</i>	<i>Designation</i>	<i>Signature</i>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

Stock Verification Officers

	<i>Name</i>	<i>Designation/Office</i>	<i>Signature</i>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____