

LIMITED TENDER FOR SUPPLY & INSTALLATION OF SERVER

Kerala State Civil Supplies Corporation invites sealed tenders for supply & Installation of 1 Nos of Server at Training Hall Supplyco HO Cochin. The authorized supplier/dealers satisfying the following condition alone forward their quotes.

1. The bidder must be an authorized distributor / dealer/ partner /OEM of the Server for the last 4 years (Annexure VI)
2. The dealer/ OEM/ partner/ distributor of the Server, is in the field for a minimum of 4 years and still in the field. (documentary proof to be produced)
3. The bidder should have an office in Kerala State. The bidder should have authorized service centers in Cochin to take care of maintenance during warranty. (Details of offices and service end staff required Annexure V)
4. The bidder should have an average turnover of Rs. 2 lacs or more during the last three years ending 31st March 2015 or 2016 (Attach audited profit & loss Accounts and balance sheet for the last 3 financial year duly audited by C.A and particulars of turnover in the preceding years in the attached (Annexure IV))

SUBMISSION OF TENDERS:

Two separate sealed covers with the caption -" ***TECHNICAL BID FOR SUPPLY & INSTALLATION OF 1 NO. OF SERVER – TENDER NO. MIS- 38219/14/16-17/S DTD. 27/10/2016*** "&"***COMMERCIAL BID FOR SUPPLY & INSTALLATION OF 1 NO. OF SERVER – TENDER NO. MIS- 38219/14/16-17/S DTD. 27/10/2016***" should be mentioned and submitted on or before **14/11//2016, 12 noon. Technical bid will be opened on 14/11/2016, 12.05 pm and commercial bids will be opened on 16/11/2016 12.00 noon.**

SCOPE OF PROJECT: The bidder should supply & install the server (Annexure I)at Supplyco Head Office Cochin. The successful bidder would be required to maintain all the hardware at their cost for 3 years during the warranty period. The warranty is comprehensive on-site warranty. The equipments shall be supplied as per manufacturer's guidelines and shall use standard OEM components for replacement, if required as per configuration indicated above. Until and unless written order of

Manager(MIS) are conveyed, the original specification/ characteristics/ features shall not be changed.

Earnest Money Deposit:

An EMD of **Rs. 2000/-** should be submitted by the party along with the tender for server. The EMD should be in the form of a ***Demand Draft drawn in favor of Kerala State Civil Supplies Corporation Ltd., Kochi.*** **Tenders without EMD will be rejected straight away.** EMD will be returned once the successful bidder submits the acceptance letter.

Details to be mentioned in the Technical bid

1. Company profile with turnover details to be submitted.
2. If the bidder is a dealer, copy of the certificate of dealership should be attached. If a dealer, the details of the agency which will give service will have to be clearly mentioned. (Annexure VI)
3. Client list in Kerala to be enclosed with reference address. List of present customers with number of sites maintained.
4. Technical compliance of the Server as per Annexure II.
5. Comprehensive warranty (Annexure III.)
6. Support capacity (after sales service) of the firm offering the software. Details of service provider in Cochin with contact person's address and phone no. also should be mentioned. (Annexure V)
7. Address to which Purchase order to be placed in case orders are awarded.
8. The EMD to be enclosed along with the technical bid compulsorily.
9. A signed copy of the terms and conditions with name and seal of authorized signatory.
10. The bidder should have experience of executing at least 3 similar works costing not less than 2 lacs OR 2 similar works costing 2.5 lacs OR 1 similar work costing 4 lacs, in last 7 years. The copies of complete work order / agreement / purchase order and completion certificate to be attached as proof.
11. The bidder should produce the self attested photocopies of documents related to allocation of Registration Number, PAN number, VAT number etc.
12. Bid form.

The technical bid will be scrutinized first and only the successful party's commercial bid will be considered.

Details to be mentioned in the Commercial bid

Bidders to quote their rate offered for the Server inclusive of taxes .The rate should be inclusive of basic price, taxes applicable and any incidental charges towards supply etc as per the format given in the Annexure VII

Delivery Period: The Successful Bidder should be responsible for supply &Installation of Server at Supplyco HO within 4 weeks (28 days) of placing the purchase order without any additional charge. If the scheduled date of delivery falls on holiday / non working day (at the delivery location), the next working day shall be treated as due date of delivery.

Payment terms: 95% payment on supply & Installation of the Server at Supplyco HO Cochin after producing invoice along with delivery challan duly signed with date by the user. 5 % will be paid on submission of performance bank guarantee for an equivalent amount till the end of warranty period (3 yrs from the date of installation) else 5 % will be retained until expiry of the warranty period. Any delay in delivery & installation will attract penalty at the rate of 1 % of the total cost per week (7 days) and if the delay exceeds more than 28 days after the mentioned date of delivery & installation in purchase order, penalty will be at the rate of 2% of the total cost per week (7 days) after the 28 days. The total delay cut amount will be captured from the 95% payment itself. Penalty of Rs.10,000/- per unit will be levied from supplier if the delivery delays more than 60 days including cancellation of PO with L1 and subsequent purchase orders will be placed with L2 which deems fit at that time to protect the commercial interest of Supplyco. Supplyco reserves the right to take alternative measures at the risk and cost of the supplier, without giving any prior notice.

WARRANTY & MAINTENANCE

Rate for Server shall be quoted with Three Years on-site comprehensive warranty support from the date of installation (Annexure III) .The warranty shall cover all the parts of the hardware as per the technical specification provided in the tender document and any replacement or repair required within the warranty period shall be provided by the supplier free of cost at the installed locations. The supplier will take back the replaced parts / goods at the time of their replacement. No claim whatsoever shall be made on the purchaser for the replaced parts / goods thereafter. No travelling allowances or transportation cost will be paid by the purchaser during warranty period. If the server gives continuous trouble, more than five times in any continuous 30 days during the warranty period, the Supplier shall replace the Server with new Server with equivalent specification without any additional cost to Supplyco. In case of breakdown, the equipment has to be either repaired within 48 hours or replaced with equivalent or

higher specification equipment. If it takes more than 48 hours to fix the issue a standby equipment of equivalent age and capacity should be provided within 48 hours. If the standby equipment is provided, then the original equipment (after carrying out the necessary repairs) in perfect working condition has to be brought back within a maximum period of 7 working days else the standby will be considered as Supplyco's asset. If the repair or replacement as mentioned above does not happen a penalty of Rs. 500/- will be imposed per day. If the Supplier, having been notified, fails to remedy the defect(s) within 2 weeks, Supplyco may proceed to take such remedial action including invoking of bank guarantee as may be necessary at the supplier's risk and expense and without prejudice to any other rights, which Supplyco may have against the supplier under the contract. All required device drivers should be provided by the supplier who shall also keep a copy of the same. If the buyers opt, the supplier should provide AMC for the items supplied, for the 4th year and 5th year, at 8% of purchase amount.

Other Conditions:

- The successful bidder to forward an acceptance letter, on issue of work order from Supplyco, within 7 days from the date of work order.
- Supplyco reserves all rights to cancel this tender under any conditions.
- The rate quoted should be valid for minimum 12 months period.

Sd/-

Manager (MIS) in charge

ANNEXURE I

Technical Specification of Server

Sl No	Component	Description
1	CPU	2 x Intel Xeon E5- 2620 v3,15M cache,2.40Ghz or Higher
2	CHIPSET	Intel C610 or Higher
3	PCI SLOTS	Slots: PCI/PCI Express Slots (Not less than 3)
4	MEMORY	2x 8GB, 2133Mhz, Memory support 128 GB or Higher
5	STORAGE	4x 2TB 3.5-inch 7.2K RPM, 6Gbps SAS Hot Plug Hard Drive or Higher
6	RAID Controller	SAS controller with 1GB cache.
7	RAID CAPABILITY	RAID 0,1 & 5
8	ETHERNET	Minimum Two gigabit ethernet ports.(One Integrated port & One port through ethernet card)
9	OPTICAL DRIVE	DVD R+W
10	CABINET	Tower
11	PORTS	6* USB (2F+4R)
12	MONITOR	18.5" .Same Make of Server.
13	KEYBOARD AND MOUSE	104 keys USB. Same Make of Server. 2 Button USB. Same Make of Server.
14	POWER SUPPLY	RPS(Redundant Power Supply).
15	ACCESSORIES	The server should be supplied along with software utilities for system configuration and Driver software for all the adapters as per the configuration
16	OPERATING SYSTEM	No O/s is needed.
17	OS SUPPORTED	Support of following OS. Windows Server 2012 R2(64 bit). Redhat Enterprise Linux 5.x and Higher(64bit). Oracle Enterprise Linux 5.x and Higher (64bit). Ubuntu 12.04 LTS and Higher (64bit).
18	WARRANTY	3 Yrs 24*7 warranty with Onsite NBD support.

COMPLIANCE SHEET

Sl No	Component	Description	Compliance (Yes/No)	Remarks for any Deviation
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Make: _____

Model: _____

1	CPU	2 x Intel Xeon E5- 2620 v3,15M cache,2.40Ghz or Higher		
2	CHIPSET	Intel C610 or Higher		
3	PCI SLOTS	Slots: PCI/PCI Express Slots (Not less than 3)		
4	MEMORY	2x 8GB, 2133Mhz, Memory support 128 GB or Higher		
5	STORAGE	4x 2TB 3.5-inch 7.2K RPM, 6Gbps SAS Hot Plug Hard Drive or Higher		
6	RAID Controller	SAS controller with 1GB cache.		
7	RAID CAPABILITY	RAID 0,1 & 5		
8	ETHERNET	Minimum Two gigabit ethernet ports. (One Integrated port & One port through ethernet card)		
9	OPTICAL DRIVE	DVD R+W		
10	CABINET	Tower		
11	PORTS	6* USB (2F+4R)		
12	MONITOR	18.5" .Same Make of Server.		
13	KEYBOARD AND MOUSE	104 keys USB. Same Make of Server. 2 Button USB. Same Make of Server.		
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16	OPERATING SYSTEM	No O/s is needed.		
17	OS SUPPORTED	Support of following OS. Windows Server 2012 R2(64 bit). Redhat Enterprise Linux 5.x		

		and Higher(64bit). Oracle Enterprise Linux 5.x and Higher (64bit). Ubuntu 12.04 LTS and Higher (64bit).		
18	WARRANTY	3 Yrs 24*7 warranty with Onsite NBD support.		

Witness

Signature

Name

Designation

Mobile no

Telephone

Address

Bidder

Signature

Name

Designation

Mobile no

Telephone

Address

Company Seal

ANNEXURE: III

WARRANTY DETAILS

We warrant that all the equipment supplied under the contract is newly manufactured. We further warrant that the equipment supplied under this contract shall have no defect arising from design materials or workmanship (except insofar as the design or material is required by SUPPLYCO's specifications) or from our any act or omission, that may develop under normal use of the supplied equipments.

We warrant that we will maintain all the Server for 3 years during the warranty period. This warranty shall survive inspection of and payment for and acceptance and shall remain valid for 3 years after complete installation and acceptance of the equipment or for 36 months after the date of receipt of equipments whichever occurs earlier.

The obligations under the warranty expressed above shall include all costs relating to labour, spares, maintenance (preventive as well as unscheduled) and transport charges from site to manufacturer's works / service facilities and back for repair or modification or replacement at site. We shall provide comprehensive on-site support for all the Server during the period of this warranty -36 months after receipt of the equipment. The bank guarantee for release of 5% of purchase order payment will be provided for 36 months from the date of installation of the equipment.

Witness

Bidder

Signature

Signature

Name

Name

Designation

Designation

Mobile no

Mobile no

Telephone

Telephone

Address

Address

Company Seal

Note: This warranty statement should be given on the letterhead of the Bidder.

ANNEXURE: IV

PARTICULARS OF TURNOVER FOR LAST FINANCIAL YEAR

[as per audited accounts in Rupees & Lakhs]

Item of turnover	Turnover (2014-15)/(2015-16)
IT Products	
Systems Maintenance	
Systems Integration	
Others	
Total Turn over	
Profit before Depreciation & Tax	
Tax	
Profit after Tax	

Witness

Bidder

Signature

Signature

Name

Name

Designation

Designation

Mobile no

Mobile no

Telephone

Telephone

Address

Address

Company

Company

E mail

E mail

Date

Date

Company Seal

ANNEXURE: V

BIDDER'S SUPPORT / SERVICE LOCATIONS IN COCHIN

Please provide the details of your service providing offices / franchises / Authorized service providers in Cochin

Sl no	Name & Address with Pin code & phone no., email address of Bidders office / Authorized service provider	Technical Manpower (Nos)
1		
2		
Escalation Matrix		
1		
2		

Maintenance and service facilities of bidder: -----

Availability of spare parts : -----

Bidder's proposal no and dt : -----

Witness	Bidder
Signature	Signature
Name	Name
Designation	Designation
Mobile no	Mobile no
Telephone	Telephone
Address	Address
Company	Company
E mail	E mail
Date	Date

Company Seal

Provide attested documentary evidence in support of the above mentioned references.

ANNEXURE VI

MANUFACTURER'S AUTHORIZATION FORM

To
Manager (MIS)
MIS Division
Supplyco Head Office
Kochi 20
Ref:- Tender no. **MIS-38219/14/ 16-17/S dtd 27/10/2016**

Sir,
We ----- who are established and reputable
manufacturers of ----- having factories at -----
(address of factory) do hereby authorize M/s -----
(Name and address of Dealer / Distributor/Partner), since <year>, to submit a bid,
negotiate and sign a contract with you for the resale of the products produced by us
<Name of the products> during the period from To...

We hereby extend our full guarantee and warranty as per the Terms and Conditions of
the tender in reference cited above for the products and services offered by the above
dealer / distributor/ partner.

Yours faithfully,
(Name)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should
be signed by a person competent and having the power of attorney to bind the
manufacturer. It should be included by the Bidder in its bid.

ANNEXURE:VII

COMMERCIAL QUOTE FOR SUPPLY & INSTALLATION OF SERVER

**To
The Manager MIS,
MIS Division, Supplyco,
GandhiNagar, Cochin**

Subject: Tender for supply & Installation of Server.
Sir,

This is with reference to your tender No. -**MIS-38219/14/16-17/S dtd 27/10/2016**
for supply of Server

In case our bid is accepted, we shall be legally bound to accept the terms and conditions
laid down in the tender document. The prices quoted by us are as under:

Sl no	Item Description	Qty	Basic Price	Tax %	Tax amount	Other charges if any (*)	Price per unit (incl. tax)	Total amount	
								In figures	In words
<u>1</u>	Server	1							
	Total								

(*) Mention details

Signature :

Name & Address :

Seal :

BID FORM

DATE: / /2016

TENDER NO : MIS-38219/14/16-17/S DTD. 27/10/2016

To,
The Manager (MIS)
MIS Division
Supplyco Head Office
Kochi 20.

Dear Sir,

1. Having examined the conditions of tender including Annexures of the tender MIS- dtd. and the receipt of which is hereby duly acknowledged. We, undersigned, offer to supply and deliver in conformity with the said conditions of tender and specifications for the sum shown in the Schedule of Prices attached herewith and made part of this Bid.
2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alterations and replacement.
3. We agree to abide by this Bid for a period of **12 months** from the date fixed for Bid opening or subsequently extended period if any, agreed by us. The bid shall remain binding upon us to the aforesaid period.
4. We understand that you are not bound to accept the lowest or any bid, you may receive.
5. If our Bid is accepted, we understand that our EMD will be converted to security deposit and if any default is committed at our end the same will be forfeited.
6. If our Bid is accepted, we undertake to complete delivery of all the items and perform all the services specified in the work order in accordance with the delivery schedule specified.

Dated: day of 2016...

Signature of the bidder:

Name

Address

Seal

Signature

Name & Address

Seal of Witness

TECHNICAL BID-CHECK LIST

Sl no	Item	Page no
1	Company Profile	
2	Manufacturer's Authorization Form (Annexure VI)	
3	Technical compliance sheet (Annexure II)	
4	Evidence to prove the presence in the field for 4years	
5	Turn Over Details (Annexure IV), profit & loss Accounts and balance sheet for the last financial year duly audited by C.A.	
6	Warranty Details (Annexure III)	
7	Client list	
8	Support Capacity Details (Annexure V)	
9	EMD	
10	Signed copy of terms and conditions	
11	Address to which order is to be placed if successful	
12	The bidder should produce the self attested photocopies of Registration Number, PAN number, VAT number etc.	
13	Necessary papers to prove the execution of orders of similar value in Kerala	
14	Bid Form	